

# HyperTrans

*Furniture removals*

Australia wide Service  
Free call 1-800-501 331

## Moving check-list

### Cancel these services:

- |  |   |
|--|---|
| <input type="checkbox"/> Milk Delivery         | <input type="checkbox"/> Newspaper Delivery |
| <input type="checkbox"/> Spring Water Delivery | <input type="checkbox"/> Gas & Electricity  |
| <input type="checkbox"/> Telephone             | <input type="checkbox"/> Water              |

### Notify change of address to:

- |  |   |
|--|---|
| <input type="checkbox"/> Post Office for redirection of mail | <input type="checkbox"/> The Principal of your children's school            |
| <input type="checkbox"/> Bank accounts                       | <input type="checkbox"/> Letter from the school regarding children's status |
| <input type="checkbox"/> The Electoral Registrar             | <input type="checkbox"/> Stores, where you have charge accounts             |
| <input type="checkbox"/> Hire Purchase Company               | <input type="checkbox"/> Club Memberships, Sports etc                       |
| <input type="checkbox"/> Insurance Companies                 | <input type="checkbox"/> Gym membership                                     |
| <input type="checkbox"/> Life Assurance Company              | <input type="checkbox"/> Publications to which you subscribe                |
| <input type="checkbox"/> Vehicle Insurance                   | <input type="checkbox"/> Doctor & Dentist                                   |
| <input type="checkbox"/> Vehicle registration                | <input type="checkbox"/> Solicitors   |
| <input type="checkbox"/> Drivers License                     | <input type="checkbox"/> Church group                                       |
| <input type="checkbox"/> Health Insurance Fund               | <input type="checkbox"/> Employers  |
| <input type="checkbox"/> Councils for rates                  | <input type="checkbox"/> Tax office   |

### Just prior to moving:

- |   |  |
|---|--|
| <input type="checkbox"/> Defrost and clean your refrigerator                                    | <input type="checkbox"/> Arrange for Electrical and/or Gas appliances to be disconnected - we are not licensed to do this                          |
| <input type="checkbox"/> Disconnect Appliances ready for removal                                | <input type="checkbox"/> Put items you want separate into your personal luggage so they are not accidentally packed                                |
| <input type="checkbox"/> Return hired video tapes   | <input type="checkbox"/> Arrange for someone to look after your children during the packing process.   |
| <input type="checkbox"/> Return borrowed tools, books etc                                       | <input type="checkbox"/> Wash thoroughly any items that may be of interest to Quarantine, ie. mowers, garden tools, golf equipment, bicycles, etc. |
| <input type="checkbox"/> Put aside items you don't want to take with you                        | <input type="checkbox"/> Goods in lockers at clubs or schools  |
| <input type="checkbox"/> Taken down any curtains, blinds, TV ariels you intend to take with you |  |
| <input type="checkbox"/> Dismantled any "knock-down kit" furniture                              |  |
| <input type="checkbox"/> Disconnect your washing machine & drain all water                      |  |

### One last look around:

- |  |  |
|--|--|
| <input type="checkbox"/> The garden                | <input type="checkbox"/> No taps left running  |
| <input type="checkbox"/> Shed                      | <input type="checkbox"/> Light switches all turned off                                   |
| <input type="checkbox"/> Cupboards                 | <input type="checkbox"/> Windows and doors all locked                                    |
| <input type="checkbox"/> Garage                    | <input type="checkbox"/> Old house keys surrendered                                      |
| <input type="checkbox"/> Storage space in the roof | <input type="checkbox"/> Nothing left outside in the garden                              |
| <input type="checkbox"/> Under the house           | <input type="checkbox"/> Place personal baggage into your car                            |
| <input type="checkbox"/> Pantry                    | <input type="checkbox"/> Pack the Vacuum cleaner, mops or other cleaning materials used. |

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## **Moving check-list**

### **Special considerations**

- Keep your car key's with you at all times as they may be misplaced during the move
- Don't polish your furniture prior to your move
- Advise us if you are moving any valuable antiques, furs or paintings with your household goods For our mutual protection, and for insurance purposes, notice in writing is requested
- Ensure that there are no breakables or liquids in drawers
- Special packing is required mirrors, sauce bottles, perfumes, ask our advise if you are unsure
- Don't overload drawers with linen, sheets and clothing - too much weight can damage furniture
- Don't water your pot plants on or immediately prior to moving day
- Don't store perishable foods, such as cereals, flours, vegetable etc
- Don't forget to tell us everything you want moved. It's your responsibility to check before the vehicle drives off

### **BEWARE of dangerous goods - these items must **NOT** be stored **OR** transported:**

- Ammunition
- New or partially used cans of paint
- Used paint brushes
- Linseed Oil
- LPG cylinders
- Turpentine
- Naptha
- Cleaning fluids
- Oily rags
- Shoe-cleaning rags or pads
- Polishing cloths
- Aerosols of any kind
- Vegetable oils
- chemical sets